

**ST. JOHN'S DANCE ACADEMY
Registration form Fall- 2018**

STUDENT REGISTRATION FORM 2018

PLEASE PRINT ☺

Person Responsible for Account

Street Address _____ City _____ State _____ Zip Code _____

Email Address _____ Contact Phone _____

Emergency contact _____ Phone _____

If more than one student, please fill out separate registration form for each student

Student's Name _____ DOB _____ F _____ M _____ T _____

Day of week _____ Class Time _____ Level Type of Class _____

(If signing up for multiple classes make this easy, just circle classes on the class list and attach to sheet)

2 Things are billed at registration:

1) Registration fee (nonrefundable) \$15.00 per student \$ _____

2) Semester Tuition. Cost are determined by how many hours a student takes per week. Please see pricing fee table for amount.

Semester Tuition _____

Registration Fee _____

Fall Total from 1st Page \$ _____

ST. JOHN’S DANCE ACADEMY first semester tuition is divided into three payments covering the 14 weeks of classes in the first semester; those payments are due on 9/4, 10/15 and 11/15. Tuition is based on the amount of class time; see the chart for tuition costs. Simply set us up with your card information below.

I agree to pay tuition by
____ Visa ____ Mastercard

Fall Semester: 1st installment at registration time, then 10/15 and 11/15.

Number _____ Exp date _____ CCV _____

Signature _____ Date _____

Billing Address _____

Apt/Suite _____

Zip _____ State _____ Is billing address the same as page one?

If not, please write below:

NO REFUND POLICY Classes are limited to 16 in size. You are the responsible party for paying for your “place” in class even if you are not in attendance. **ST. JOHN’S DANCE ACADEMY** has a **NO REFUND POLICY**. If a student has a doctor’s note for a physical or mental illness, student may watch class for a month. If physical or mental illness continues after a month of watching classes, student’s account will receive a credit for the balance of the remaining semester. The credit must be used on the same account during that semester missed or it will expire. The only exception to the refund policy is for injuries or a medical condition that prohibits the student from dance for the duration of the semester.

ST. JOHN’S DANCE ACADEMY reserves the right to drop a student due to behavior problems, lack of attendance or non-payment. If this occurs, no credit is issued.

PHONE AND EMAIL Our communications are via email. It is essential that you provide us with a current email address(es) and that you check this email account. One primary contact phone number is also necessary. Please read each email thoroughly and **DO NOT REPLY** to a group email. Voice messages will be returned between the hours of 10 am -2:00 pm.

DROPPING A CLASS(ES) To drop a class, email us at bartsjda@gmail.com with subject “**DROP.**” Your drop will be verified with a reply from us within 48 hours. You will be charged for and must pay tuition fees until a drop is received. If the class is paid in full, there will be **NO REFUND.**

YOUR CHILDREN ARE YOUR RESPONSIBILITY Parents/guardians are responsible for your child/children. All St. John’s Dance Academy staff members are working and not responsible for watching your child. Be on time to pick up your child from class. Students must be instructed to stay inside if they must wait on you. If we must wait after hours for you to pick up your child, you will be charged 25 dollars.

ATTENDANCE We are a ballet school and place great emphasis on attendance. If a student needs to make up a class, that student has three make up classes available per semester. The make up must be in a higher level with the instructor’s permission. If attendance is not maintained, St. John’s Dance Academy has the right to drop a student from the class without refunds or credits. Maximum amount of classes a student may miss is three per semester. Please notify us via email at bartsjda@gmail.com about a child not attending a class, due to illness, death, family emergencies, or anything else relevant to an absence.

BEHAVIOR PROBLEMS A student may be asked to leave a class or maybe, dropped for poor behavior without refund or credit for behavior issues. Poor behavior may be in or out of the classroom. Absolutely **NO BULLYING ALLOWED IN THE STUDIO.** Any problems of this nature will lead to a conference with the studio staff and parent; we endorse a three strikes and you’re out policy – first strike, child is asked to sit down during class; second strike, the child will sit outside the class; third strike means the students is removed from the school for the semester. In each strike, the parent will be notified.

WEATHER CANCELLATIONS In bad weather it is extremely important to check

your email and the website. Classes cancelled due to weather will not be rescheduled.

PRIVATE LESSONS All private lessons from St. John’s Dance Academy must be arranged with the instructor and billed through the school. Students must be 10 years or older. Please contact bartsjda@gmail.com.

LIABILITY RELEASE I/we recognize and understand the risks of physical injury inherent in dance and dance training. I/we agree that I/we will be liable for injuries sustained or illnesses contracted by the participant while in attendance and/or participating in classes at St John’s Dance Academy. I/we understand that, as a dance student, the student may be physically touched in the course of dance training and dance instruction. I/we will not hold St. John’s Dance Academy liable for physical touching which is incidental to and in the course of dance training and dance instruction. I/we agree to indemnify St. John’s Dance Academy and all employees and volunteers of both, for all liabilities, costs and judgments arising from acts or omissions committed by me/my child which result in injury or damage to any person or party. I/we understand that student’s placement at St. John’s Dance Academy is the decision of the artistic staff of St. John’s and agree to abide by that decision.

Signature of Parent/Guardian/or dancer over 18

Date_____

PHOTO RELEASE I/we give our permission for St. John’s Dance Academy to use your student in photos in print, video, or on our website.

Signature of Parent/Guardian/dancer over 18

Date_____

ST. JOHN'S DANCE ACADEMY

2018 Semester Tuition

At registration you pay **ALL FEES** plus 1st semester tuition. 2nd semester tuition will be billed on January 1, 2018.

First semester features 14 weeks of classes; the first tuition payment is due 9/4 and includes the first six weeks of classes. The second payment, covering the second six weeks of classes, is due on 10/15, with the last payment due on 11/15 for the last four weeks of the fall 2018 semester. Families who chose to pay the whole semester's tuition will receive a 10% discount on tuition costs. Registration Fee-\$15 per student—due with first tuition payment.

Class time	1 st payment	2 nd payment	3 rd payment	total semester
45 minutes	\$75	\$75	\$50	\$200
60 minutes	\$90	\$90	\$60	\$240
90 minutes	\$135	\$135	\$90	\$360
120 minutes	\$152.50	\$152.50	\$105	\$409
150 minutes	\$180	\$180	\$120	\$480
180 minutes	\$195	\$195	\$130	\$520
210 minutes	\$202.50	\$202.50	\$135	\$540
240 minutes	\$217.50	\$217.50	\$145	\$580
Unlimited	\$262.50	\$262.50	\$175	\$700

PRIVATE LESSONS –must be 10 years or older

60 minutes - \$60.00

90 minutes - \$90.00

Thank you for keeping step with us – one step at a time!!!