

ST JOHN'S DANCE ACADEMY REGISTRATION – FALL – 2019

PLEASE PRINT ----One form per student

Student name _____ DOB _____ F ___ M ___ T ___

Person responsible for account _____

Street address _____ City _____

Email address _____ Home phone _____

Additional phone contact _____

Emergency contact _____ Phone _____

Any health related conditions we should be aware of _____

Any medications she/he takes _____

There is a mandatory dress code at SJDA: information regarding appropriate attire is available at the studio.

Two things are billed upon registration:

- 1.) Registration fee (nonrefundable) \$20.00 per student
- 2.) Semester tuition. Cost is determined by the number of hours each student takes per week. Please see pricing table for tuition amount.

Fees paid:

Registration fee (\$20.00) _____

Semester tuition _____ (1st payment or full semester)

Total _____

SJDA Policies and Guidelines

Parent/guardian needs to initial at left each segment, agreeing to accept and uphold these policies.

_____ NO REFUND POLICY: Classes are limited to 16 students in size. You are responsible for paying for your 'place' in class even if you are not in attendance since you have reserved that spot. SJDA has a NO REFUND POLICY. If a student has a doctor's note for a physical or mental illness, that student may watch her/his class for a month. If said illness continues after a month of watching class, the student's account will receive a credit from his payment received. That credit must be applied to the same student's account during that or the next semester or the credit will expire.

_____ SJDA reserves the right to drop a student from the studio classes due to behavior problems (in the studio or the waiting room), lack of attendance or non-payment. If this occurs, no credit is issued.

ABSOLUTELY NO BULLYING IS ALLOWED AT SJDA. Any issues of this kind will lead to a conference with the student, parents, and the instructor. **ONE episode will result in the students' removal from SJDA with no refunds or credits given. Please discuss this with your dancer.**

_____ Communication: Our communications with students' families are via email. It is essential that you provide us with a current email address(es), and that you check and read your email account(s) for messages from us. Please read each email thoroughly, and do not reply to a group email. Voice messages left on our business phone (904-716-9055) will be returned between 10 am – 2:00 pm.

_____ Dropping Classes: To drop a class, email us at bartsjda@gmail.com with the subject "DROP." Your drop will be verified with a reply from us within 48 hours. You will be charged for tuition fees until a drop is received; however, **no refunds** are offered within a payment period or if the student has paid for the entire semester.

_____ Attendance: We are a ballet school and place great emphasis on attendance and continuity. If a student misses a class and needs a make-up class, please notify the via email studio before the scheduled class in order to schedule a make-up class. Three make up classes available per semester. The make-up may be in a higher level with the instructor's permission. Should the instructor be unavailable, every effort will be made to reschedule the class missed; this does not impact the three make up policy.

If attendance is not maintained, after three unexplained absences, SJDA has the right to drop a student with no refunds or credits given.

Dancers who are running a fever or display any signs of a communicable illness (rashes, etc.) will not be allowed to attend classes and need to stay home; if apparent signs of illness arise during classes, parents will be called to pick up that student. No refunds or make-ups are permitted.

_____ Weather Cancellations: In inclement weather, please check your email. Classes cancelled due to weather will not be rescheduled. We will follow the cancellation policy of the Clay County School System.

_____Your Children Are Your Responsibility: SJDA staff members are working and not responsible for watching your child. Be on time to deliver your student for class and to pick her/him up. Students must be instructed to remain inside the studio for pick up. Please be sure to have a t-shirt or some sort of over up for the student to wear over the leotard when entering or leaving the studio. If we must wait after hours for your child to be picked up, you will be charged \$25.

_____Liability Release: I/we recognize and understand the risks of physical injury inherent in dance and dance training. I/we agree that I/we will be liable for injuries sustained or illnesses contracted by the participant while in attendance and/or participant in classes at St John's Dance Academy. I/we understand that as a dance student, said student may be physically touched in the course of dance training and dance instruction. I/we will not hold SJDA liable for physical touching which is incidental to and in the course of dance training and instruction. I/we agree to indemnify St John's Dance Academy and all employees and volunteers of both, for all liabilities, costs and judgments arising from acts or omissions committed by my child which result in injury or damage to any person or party.

_____ Student Placement: I/we understand that a student's placement at St John's Dance Academy is the decision of the artistic staff of St John's and agree to abide by that decision.

_____ Photo Release: I/we give our permission for SJDA to use my student in photos in print, video or on our website.

Signature of parent/guardian

Date _____